

## Special Session of Village Council

July 11, 2017

### **Call to Order**

The Special Session of Council was called to order by Mayor Bryant at 6:00pm. The meeting was opened with the Pledge of Allegiance.

### **Roll Call**

Roll Call was completed by the Clerk of Courts. The following members were present.

Kiley Dane – P

Rebecca Isaacs-Niemesh – P

Judy Neal – P

John Poe – P

Benjamin Steiner – P

William Thompson – P

### **Purpose**

The purpose for the meeting as listed in the Public Notice: 2017 Tax Budget

Mayor Bryant stated the proposed Tax Budget information would be shared as required by Fiscal Officer /Administrator Nichole Knell. She presented the proposed Tax Budget. Budget detail via overhead projection; Council members were provided a copy of the budget and a printed narrative. She referenced the spreadsheet, illustrating local and State revenue sources. Knell referred to the Real Estate Tax on Page 1 of the narrative and reviewed the purpose for the Tax Budget, County requirements and budget estimates provided. She compared Zoning and Mayor's Court receipts with prior years. For the 2018 Tax Budget, \$68,000 was listed for Mayor's Court. Councilwoman Isaacs-Niemesh asked why the Mayor's Court revenue was increased. Knell explained. The Mayor commented. Discussion followed. Neal also inquired about the \$4,800 in Income Tax refunds in 2017. Discussion followed. Knell explained the reason for the refunds.

The presentation continued with 2018 projected Village Receipts. Knell referenced various pages of the Narrative and the Tax Budget proposal. Knell stated the State Tax was eliminated in 2014. She advised two Certificates of Deposit were up for renewal and she would seek a higher percentage rate. Knell continued, stating Cable fee estimates are the same, also Beer and Liquor Permits. Non annual receipts were discussed such as the sale of equipment. Knell stated the budget included a 3% raise for full time employees. She stated the Village should expect a 10% increase in insurance rates, but rates of other providers would be reviewed. The Police Department was discussed; expenses are stable. The Street Lighting budget was unchanged but County Health dropped slightly. Leisure Time Activities were discussed. Knell reported garbage rates will increase 3%; Zoning had a significant number of new builds. For 2017, \$4,000 was budgeted for Zoning. The Village is at \$9,000 for 2017 thus far she reported. Councilman Thompson asked about commission under expenditures. Discussion followed. General Government from page 3 of the Tax Budget was discussed. Knell advised nothing is in place in the proposed budget for an Administrator's salary for 2018.

The rubber roof expenditure was discussed. Knell stated she budgeted for the metal roof portion of the Municipal Building for 2018. She discussed Real Estate fees from the County, UAN fees and general government. She discussed Liability Insurance and Debt Payment, reporting the dump truck was paid in full and some debt in the Street Budget was eliminated, \$58,000. She explained the salary breakdown for the Street Budget. Street Highway Improvement for maintenance of Right of Way, Permissive Tax and use of CVT Funds were discussed. Drug Law Enforcement funds were not identified from the County. Knell discussed the Police Equipment Fund. Thompson questioned equipment purchases and what was provided. Discussion followed.

The Fire Life Squad Fund was discussed; Knell reported in 2016 the Fire Department split the cost with the Village for Christmas candy. She highlighted the Woodland Fund which may be used for capital projects. The Water Operating Fund was discussed and the Water Treatment Plant Project to begin in 2017. She highlighted the Schuerer Trust Fund and its purpose. Knell reported the new cruiser payments will begin this year and the Water Plant

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payment will be \$50,000 yearly. The State Highway Fund was discussed. For the proposed 2018 Budget, the General Fund Revenue estimate is \$603,360.00 and total Expenses are estimated at \$603,354.41. Knell gave the loan expense and payoff date for the Public Works Building. Discussion followed. She discussed the allowable Fund Balance and requested a Resolution on the Tax Budget. Solicitor Kaspar gave the reading for the proposed resolution.

Motion by Councilman Poe to suspend the rules and waive three reading of Resolution #11-17; second by Isaacs-Niemesh. All yea by roll call. Motion by Poe to adopt Resolution #11-17, approving the 2018 Tax Budget; second by Isaacs-Niemesh. All yea by roll call.

**Adjournment**

Motion by Isaacs-Niemesh to adjourn; second by Councilwoman Neal. All yea.

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Nichole Knell, Fiscal Officer

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York Bryant, Mayor