

## Regular Session of Village Council

September 13, 2016

### **Call to Order**

The Regular Session of Council was called to order by Mayor York Bryant. The meeting was opened with the Pledge of Allegiance.

### **Roll Call**

Roll Call was completed by the Clerk of Council. The following members were present.

Kiley Dane – P

Isaacs-Niemesh – P

Judy Neal – P

John Poe – P

Benjamin Steiner – P

William Thompson – P

### **Approval of Minutes of Previous Meeting**

Council reviewed the minutes of the previous meeting. Motion by Councilwoman Isaacs-Niemesh to approve the minutes of the August 9, 2016 Regular Session; second by Councilwoman Neal. All yeas by roll call.

### **Shawn Campbell / Jones Warner**

Shawn Campbell advised Dick Warner suffered a stroke a month earlier and was progressing; he asked attendees to keep him in their thoughts and prayers. Campbell discussed the third well requirement by EPA, reiterating EPA stated the Western Water option was not a viable third source. He stated the third well is now a separate \$50,000 project; three proposals would be sought. He advised the drawings and well plans are to be submitted to the EPA. Campbell reported permits have been provided and he has received checks from the Village for the fees. They are waiting on permits to install the third well which is expected in 30 to 45 days. He added the plant plans were slightly behind but would be submitted in October and be reviewed out of Columbus. Bidding will commence by year's end and the well will take approximately four weeks. The completion target for the plant is 2017. Councilman Thompson posed a question regarding timing and if the Village would lose its funding. Campbell advised the firm will secure an extension with OPW and communication will continue. Thompson asked for the location of the third well. Discussion continued regarding the logistics of the third well. Campbell showed an aerial view and illustrated the drawings and stated he maintained CAD files if additional copies were needed. Discussion followed. The Mayor stated he signed \$4300 for EPA permits, etc.

Campbell stated he met with the attorneys to discuss process and procedure. He discussed the problems at Riverview where mud washes out onto the road; there have been several clean-ups. He made additions to the original recommendations for the developer. Campbell advised he would contact the developer and a letter would be sent out September 14, 2016. The Mayor discussed drainage from hill and fields. Campbell stated the developer should provide erosion control and advised the contractor originally graded the area but it has now eroded. He stated he would work with the developer. Councilman Poe asked if the development was contracted the way it was designed. Campbell explained and discussed the catch basins and piping not installed as per recommendation. He stated the developer is an engineer and used his option. Mayor Bryant stated the mud is cleaned off the road and rocks are on top of catch basins. Campbell advised they need to reshape their ditch, noting heavy rain events and inadequate design. Discussion followed. The Mayor stated we have not accepted the road for Todd's Fork Drive. Campbell commented on the natural springs. He stated the top course has not been poured on side streets. Campbell advised he was working with Kaspar on the PUD. He stated he never saw plans and Village made repairs and adjustments for them in earlier sections after completion. He added the drawings should have been reviewed before construction. Discussion followed. Thompson inquired about proof rolling. Campbell advised it ensures base is intact and not full of moisture.

Notification of Community Development Block Grant was received; application is due January 2017. Campbell advised he planned to apply for local share of \$76,000 for Morrow Blackhawk. In PUD, Developer Allen made a commitment to participate with turn lanes.

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He requested a meeting to have the developer assist. Thompson stated there is language in the latest version of the PUD regarding improvements.

### **Ken Elliott / Regional Manager Ohio Department of Natural Resources and John Theuring / Friends of Little Miami Trail**

Ken Elliott introduced himself and John Theuring. He provided contact information and business cards. He advised they maintained the trails and the slate of parks. Theuring distributed the Morrow Trail Traffic Estimates, a 2016 FLMSM Trail Count Program. He advised he determines how many people use the 53 miles of trail. Theuring stated 74,000 users are estimated by the end of the year in Morrow. He reported the area 3 miles north and south of Morrow would have 158,000 people using the trail; 250,000 people will come through 12 miles of trail. Theuring provided demographics; 75% of the users have incomes of \$40,000 plus and provided the URL. He stated the average biker spends \$15 in the area.

Neal questioned if they could provide any solutions with regard to safety at intersections with traffic signs. Elliott advised the problem is throughout the 53 miles of trail which Rangers patrol. Poe stated one ticket was issued in Morrow and gave the reason; there have been two fatalities at Stubbs Mill Road. He stated we want them to have a good time and come back. Poe stated he didn't want to ruin the relationship with bikers and asked if additional signage would help. Theuring stated he recommended a signs every half mile. Mayor Bryant asked who pays for the signs. Poe discussed raising awareness and safer alternatives. Discussion followed. Elliott agreed to discuss this with his staff and get back to the Village officials. Thompson noted his observation of equipment used on the trail, stating it blows debris everywhere. Theuring stated that is how they keep the leaves off the trails and promised to discuss it with the user.

### **Paula Smith / Council on Aging Communication Specialist**

Smith, a Morrow resident, introduced herself and discussed the Warren County Elderly Services Program which helps older adults maintain independence in their homes. She highlighted the Annual Report and Fact Sheet and provided copies for Council and Village officials. Smith stated 57 seniors in Morrow have been helped. She provided eligibility information and applauded volunteer services. Warren County residents are aging; one in five are over 60 years of age or older and one in ten have limited income. Ninety percent of the funding comes from the levy. The Elderly Services Renewal Levy helps seniors remain in their homes; this is the 14<sup>th</sup> year for the levy which will not raise taxes. The Renewal on the November ballot is 1.21 mills at a cost of \$34 per individual. Poe added taxes are going down this year. Mrs. Smith confirmed taxes will be \$1.40 less; it is a cost effective program. She stated the program helps other family members; delivered meals, medical transportation and electronic monitors are the most used services. Smith provided contact information, web site and date for campaign kick-off. Poe added volunteering for Meals on Wheels is great as well as a ride along. Neal stated her father is 94 and has used the Meals on Wheels services previously.

### **Reports / Legislation from Village Officials**

The Mayor advised the 8 acre area next to the Rest Home is asking if Morrow will provide water to the property. He stated a portion of the acreage is in Morrow. He posed a question regarding incorporation. Thompson stated he would be in favor of incorporation. Discussion followed. Isaacs-Niemesh asked Solicitor Kaspar for a response. Kaspar advised he would like to research the utility issue. Poe stated incorporation would be necessary. Kaspar commented on annexation. Discussion followed. He asked that he have an opportunity to research before a decision is made. The Mayor added he received positive comments on the work done by the Street Maintenance crew.

### **William Harrison / Fire Department Chief Salem Township/Morrow**

The Chief reported on the status of the Knock Box System. He stated the Fire Department will install a CAD system; currently, they own twelve and nine are in use. The program began 7 years ago for medical issues and applications are available. The Fire Chief asked

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for a mission statement from the Village for the back of the cards the department issues. He announced the Trunk or Treat on October 23<sup>rd</sup> from 2pm to 4pm.

Harrison advised the election was 8 weeks away and the Fire Department Levy is on the ballot. He stated he has spoken with a lot of citizens and will endeavor to make things better. Mayor Bryant stated the Chief and department are doing a good job.

### **Reports / Legislation from Village Officials Cont'd**

Reports provided to Council included Mayor's Court Report and Bank Reconciliation, Village Fiscal Revenue Status by Fund Summary, Bank Reconciliation and Disbursements.

Isaacs-Niemesh asked the Mayor when the park water fountain would be installed. The Mayor responded the new backhoe would be utilized and the work done within the next few weeks. Thompson discussed the Morrow representation for the quarterly Warren County Planning Commission. He stated the Zoning Inspector wished to be the back-up. Neal who currently was the back-up stated that would be fine. Poe stated a Morrow family experienced tragic loss; a member of the family is an employee at the Ice Cream Shop. He asked all to remember the family. Neal reported the Historical Society rented a storage unit. She requested a Council member be present when the items are moved.

Kaspar reported he followed up on concerns for the Woodlands Development. He stated he investigated the Bond, Letter of Credit for PUD and Security Agreements. He advised had discussions with Shawn Campbell of Jones Warner and Warren County to determine how things worked previously. He wanted to be sure the developer is accountable for commitments, distinguish private versus Village. Mayor Bryant commented and wanted Council to have answers. Discussion followed. When developers apply for a reduction in Letter of Credit we are able to respond. Poe asked if there are several revisions to the PUD with the Woodlands. Kaspar stated the County was not as involved in checks and balances; the Village had a lot of oversight. Thompson advised that he looked at it 3 years ago. He stated he didn't locate the original, but an amendment.

Fiscal Officer Nichole Knell requested adjustments in appropriations for an Income Tax refund of \$250, audit expenses for \$492, return of Surety funds for Woodlands and Todd's Fork at Riverview for \$20,000, Insurance Repayment for park damages for \$1,384.59, \$1,087.72 payroll funds, medical insurance of \$9,252.41, \$5,470.17 for Contractual Water Operator and line adjustments for Capital Outlay Water Plant Engineering on an emergency basis. Kaspar read the proposed Resolution.

Motion by Neal to suspend the rules and waive three readings of Resolution #20-16; second by Poe. Motion by Neal to adopt Resolution #20-16, approving adjustments in appropriations as outlined; second by Poe. All yea by roll call.

Knell provided detail for budget changes made by Warren County for Property and Local Government Tax. The estimate was lowered; two changes were made. She requested a Resolution accepting the amounts and rates determined by Warren County Budget Commission. Kaspar read the proposed Resolution.

Motion by Poe to suspend the rules and waive three readings of Resolution #21-16; second by Neal. Motion by Poe to adopt Resolution #21-16, approving amounts and rates determined by Warren County Budget Commission; second by Neal. All yea by roll call.

Knell stated she sent the Capital Improvement Grant for \$700 to Council. She referenced Curliss and 2% of \$20,000 to administer the grant. Poe asked hasn't Laura Curliss got this under control. Knell stated she entrusted this to me. Poe stated this money is a line item from our Capital Budget by the Speaker of the House.

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The Fiscal Officer stated she would be attending the Public Records Training by Ohio Municipal League on the following day; there was no cost for the training.

Kaspar read the Diaper Need Awareness Week Proclamation, September 26 to October 2, 2016, signed by the Mayor. Police Chief Kilburn reported two heroin overdoses on September 13<sup>th</sup>; he complimented the officers on their effort to help prevent overdoses.

**Public Forum**

Woodlands resident, Phillip Williams, asked about snow plowing and cars on the street. He stated signs to help the little ones are needed now that there are more homes and more traffic in the area. He asked if they could get traffic signs to help. Discussion followed. Chief Kilburn advised he would visit the area and check on the situation. Mayor Bryant stated the Village is pushing snow as a courtesy. The resident stated there has been no response from the Homeowners Association. Discussion followed. He questioned why flags were not at half-staff in the Village on 9-11. The Mayor advised Public Works crew member failed to put them down. Chief Kilburn stated he did not have the key to the flagpole. Discussion followed. Mayor Bryant stated he would work on the traffic sign.

Bruce Miller noted an error in the meeting date on the Village website. He also expressed concern that it took longer than he felt necessary to receive a Public Records request and stated he did not receive the second audio requested. He was advised audio was not available for that session; Council did not have a quorum. Isaacs-Niemesh, the Mayor and Council complimented Knell on all that she does.

Motion by Neal to adjourn to Executive Session to discuss personnel issues; second by Councilman Steiner at 8:47pm. Motion by Neal to return to Regular Session at 9:06pm; second by Isaacs-Niemesh. All yea by roll call.

**Adjournment**

Motion by Neal to adjourn; second by Poe. All yea.

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Nichole Knell, Fiscal Officer

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York Bryant, Mayor