

Regular Session of Village Council

January 12, 2016

Call to Order

The Regular Session of Council was called to order by Mayor York Bryant. The meeting was opened with the Pledge of Allegiance.

Roll Call

Roll Call was completed by the Fiscal Officer. The following members were present.

Kiley Dane – P

John Poe – A

Rebecca Isaacs-Niemesh – P

Benjamin Steiner – P

Judy Neal – P

William Thompson – P

Approval of Minutes of Previous Meeting

Council reviewed the minutes of previous meeting. Motion by Councilwoman Isaacs-Niemesh to approve the minutes of the December 8, 2015 Regular Session; second by Councilwoman Neal. All yea by roll call.

Judy Neal / Historical Society

Neal reported on the progress of the Historical Society over four years. She provided membership information and encouraged others to join. Neal advised a Facebook page was launched and the group was preparing to produce a video series. She acknowledged the Scout Troup 838 in attendance. Neal stated four years ago the group was told a bay would be remodeled to store items and hopefully become a museum location. She asked Council if the bay would be remodeled and the group be able to stay. Councilman Thompson read an excerpt from the July 15, 2013 minutes addressing the lease/use of space in the Municipal Garage for the Historical Society. Thompson asked for a detailed plan and requested the item tabled. Neal asked about the remodeling of the space. Discussion continued. Thompson stated Council did not commit to remodeling a bay. Mayor Bryant asked everyone to exit to the garage to tour the space. Discussion continued. Isaacs-Niemesh commented on the space issue and a recent fire and investigation. Neal stated there are issues to be addressed. She stated if anyone knew of space the Historical Society could use, please advise us; we are a 501C3 organization.

Reports / Legislation from Village Officials

Mayor Bryant advised there was an opening for a six-year term on the Planning Commission. He appointed Julia Hayes whose term would expire December 31, 2021 and asked Council to confirm the appointment.

Motion by Thompson to confirm the appointment; second by Isaacs-Niemesh. All yea.

The Mayor appointed Sue Nelson to fill a vacancy on the Tree Board with a term expiring December 31, 2018 and asked Council to approve the appointment.

Motion by Neal to approve the appointment; second by Thompson. All yea.

Mayor Bryant also appointed Agnes McIntosh to fill a vacancy on the Tree Board with a term expiring December 31, 2017 and requested Council approve the appointment.

Motion by Councilman Steiner to approve the appointment; second by Neal. All yea

Mayor Bryant thanked Eagle Scout Troop 838 for attending the meeting. Thompson acknowledged the good work they contributed during the recent Community Dinner. Scout Zack Blow asked if the troop might offer service hours to the Historical Society; another scout asked for the date and location of the meetings. Neal provided information and advised Oral History project was in progress and one Eagle Scout Project was underway.

Neal reported she would continue working on getting a crosswalk on Route 22& 3 at the Earl Maag Center. She stated she was working to get to get the sidewalk from the school to

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Pamela Drive. Mr. Nelson commented on a discussion with Ron Maag regarding the crosswalk. Discussion followed. The Mayor commented.

Fiscal Officer Nichole Knell requested an increase in appropriations of \$2900 in the General Fund for a local Income Tax Refund for over payment. Neal asked if this was a duplicate. Knell responded no. Discussion followed.

Motion by Isaacs-Niemesh to suspend the rules and waive three readings of Resolution #2-16; second by Neal. All yea. Motion by Isaacs-Niemesh to approve Resolution #2-16, increasing appropriations as requested; second by Neal. All yea by roll call.

Kaspar stated the Warren County Court gave Chief Kilburn the approval to destroy the contents of the Evidence Locker. A lawsuit was filed; the Meth Lab Environmental Remediation Default Judgment has been rewarded. Funds will be returned to the Village. The Village will receive proceeds from the sale of the house.

Solicitor Kaspar reported Warren County Board of Commissioners will accept CDGB Applications for public improvements. . He advised a Resolution was needed to permit Jones Warner Consultants or the Mayor to into agreement with Warren County for \$76,650 for the Morrow Blackhawk Road project and declaring an emergency. Thompson commented giving information on a prior application with OPWC for funds and the impact of the current request. Isaacs-Niemesh stated her reservation. Neal asked about the timeline. Knell gave the due date for the application. Discussion followed.

Motion by Neal to suspend the rules and waive three readings of Resolution #1-16; second by Thompson. All yea. Motion by Neal to approve Resolution #1-16, approving the Village enter into agreement with Warren County for CDGB application for Morrow Blackhawk Road project; second by Thompson. All yea by roll call.

Reports were provided to Council, Mayor's Court Report and Bank Reconciliation, Village Fiscal Revenue Status by Fund Summary, Bank Reconciliation and Disbursements. Fiscal Officer Knell referred to additional appropriations spreadsheets provided, reviewing receipts for 2015 column by column. She advised Financial Advisor Steve Wagner provided the Revenue Estimates. She stated the final Budget must be approved at the March meeting; Knell asked Council to review the 2016 budget projections. Thompson questioned line 541 referred to as Consumer Rent – Payment for Water Received. Knell responded it was the Water Operating Fund. She also referred to a prior meeting; Knell advised the Village was not operating in the red, not even with the 2016 estimates. She explained line items may need to be moved but the money is available. The Mayor commented; Knell explained line items and movement within the General Fund. Three Schuerer Trust Fund Applications were distributed to Council for review. The applications were previously approved by individual Council members.

Motion by Isaacs-Niemesh to approve Schuerer Trust Fund applications; second by Neal. All yea.

Thompson stated the previous Friday was the Maintenance employee's last day; Kilburn and Mayor Bryant set up a plan to cover the snow. The Police Chief stated the snow was cleared. Mayor Bryant advised Mike Hanna was coming to work on Monday and would be on call as early as Friday. Kilburn stated over the Holiday a house caught fire and the water needed to be shut off. He said it was difficult to locate anyone quickly; he called the County for help. Kilburn advised he called Hanna that night and he responded. He stated he hoped the Village would come up with the money to hire a second employee. Mr. Ducker asked at what classification Hanna was being hired. Discussion followed. Isaacs-Niemesh commented on Water Operator licensing. Mayor Bryant stated Village Administrator Smith would be back on January 26, 2016. Discussion followed.

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Public Forum

Mr. Gary Nelson of Houston Avenue stated January 12, 2016 was his fourth visit to a Council meeting to discuss a public utility drain /catch basin at his property. He stated an engineer looked at it and stated the hole was larger. He provided a copy of a prior letter from the Village Administrator. He stated he gets all the water runoff and the prior measures have not worked. Nelson advised he wanted the matter resolved. Discussion followed. Mr. Nelson was assured the matter would be addressed.

Mr. Ducker asked about the Water Plant rehab project. Discussion followed. The Mayor stated Shawn Campbell would be at the next meeting to discuss the Water Plant. Thompson stated Campbell would also discuss other matters, grants, etc. Knell stated communication mechanisms are in place at the Water Plant; grants and loans have been awarded and are due in July. Isaacs-Niemesh asked about Water Operator pay and the licensing of the current operator. Knell responded he is a Level 3 Operator and she believed EPA advised a Level 3 Operator was needed during this phase. Discussion followed. Chief Kilburn commented on the state-of-the-art equipment now at the Water Plant and the expertise needed to operate it.

The Troup Leader asked if he could speak with Judy Neal and Marlene DeBoard regarding various matters discussed such as the sidewalk issue and the Historical Society. DeBoard advised a meeting was scheduled at the library for the Historical Society on Wednesday, January 27th; a full membership meeting would be held that evening with a speaker.

Isaacs-Niemesh gave information on *Safe Routes to School* regarding the sidewalks and the three year process required. She stated she previously worked with Dan Bennet. Thompson asked how many members the Historical Society had. Mrs. DeBoard stated 71 members. Discussion followed.

Scout Master Steve Blow stated the troop was participating in a challenge earning a Citizenship in Community Badge. He discussed a two hour meeting held at Starbucks working on a possible project, audio history for the area. He thanked Administrator Rod Smith for his support over the years. Mr. Blow stated Smith worked with us on various projects, dinner at the VFW, *Christmas on Main*, Girl Scout Gold Project and others. He stated he wished to continue to work with the Village. He asked for any questions for the troop. Discussion followed. The Mayor thanked everyone for attending.

Adjournment

Motion by Isaacs-Niemesh to adjourn; second by Thompson. All yea.

Nichole Knell, Fiscal Officer

York Bryant, Mayor