



VILLAGE OF MORROW

WARREN COUNTY, OHIO

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Date: December 9, 2014
To: Mayor & Council
From: Rod Smith
Village Administrator
Subject: Village Administrator's Report to Council

I am pleased to present you with this brief update on Village of Morrow activities and projects. By no means is this report inclusive of all projects and activities that we are involved in. Rather, this report is intended to provide a broad overview of our myriad projects. Should you have any questions or concerns, please do not hesitate to call on me.

Administration

Organizational Development

In an effort to improve the operations of the Village, increase efficiency, improve service delivery, and meet current professional standards, I will be working with outside professionals to review every facet of our operations and offer recommendations for improvement on a continual basis. These individuals, who will be working with me and the employees in each of our departments, will thoroughly analyze our operations and offer a report for my consideration. We have worked with one consultant in one of our departments and we will be working with several others in the near future.

Human Resources

I am in the process of finalizing the final draft of a new Village of Morrow Personnel Policy Manual and the accompanying forms, table of organization, continuing education requirements, and position descriptions for Council's consideration. This new manual will bring current the Village of Morrow's human resources policies, improve efficiency, reduce the Village's exposure and raise the bar for standards of conduct and service delivery. I have sought the counsel of one of the nation's leading employment law firms, Zashin & Rich Co., LPA, from Columbus, as well as the advice of Clemans Nelson & Associates, one of the leading human resources management and regulatory compliance firms in the Midwest. I would greatly appreciate Council's consideration and adoption in order for the new manual to become effective as soon as possible.

Community Development

Minor Subdivision (Lot Combination) Request Approved by Morrow Planning Commission

At their December 4, 2014, meeting, the Morrow Planning Commission approved the application for Minor Subdivision (lot combination) application of ITS Morrow, LLC for the purpose of combining three individual lots into one single lot in order to accommodate the future expansion of their business at 164 East Pike Street, known as "Morrow Drive Thru/Sunoco." These three properties are known more specifically as:

- Parcel Identification Number 17122020050, consisting of ~0.119 acres
- Parcel Identification Number 17122020061, consisting of ~0.12 acres (aka 164 E. Pike Street)
- Parcel Identification Number 17122020062, consisting of ~0.283 acres

The three properties in question are located at the northeast corner of Mill Street (State Route 123) and continue 226.42 linear feet westward along East Pike Street (U. S. Route 22 & State Route 3). These properties combined total 0.5229 acres. Consideration of Minor Subdivisions (under 5 acres) are to be considered by the Morrow Planning Commission pursuant to § 713.02 of the Ohio Revised Code and § 23.05 of the Village of Morrow Zoning Ordinance.

Zoning Inspector's Report - November 2014

As follows, this report is in reference to projects and activity in the Village for the month of November 2014.

Two permits were applied for in the month of November.

- An application for a lot combination was applied for on the border of Morrow and Salem Township. The application is currently under review and awaiting approval pending a concurrent meeting between the Warren County Regional Planning Commission and the Village of Morrow Planning Commission.
- A sign permit for two signs to be erected in the village for the Christmas on Main event had been applied and approved.
- A sign permit was applied for to erect two signs for Bishop Park and the new Morrow Veterans Memorial.
- A sign permit for the new business in Morrow, *I Heart Zing*, at 101 W. Pike street was applied for and approved. I Heart Zing is a studio and design center with handmade jewelry and more.
- A permit was issued for a new home by Todd Homes in the Woodlands of Morrow on Jessica Suzanne drive to be built.

There have been several inquiries about potential businesses in the Village of Morrow, so there has been a spike in interest within the Village this past month. We should continue to keep our properties clean and to code and the interest and possibilities will continue to grow and come to fruition. One interesting instance that has happened is that of A&E filming aerial shots of the Village and outlying properties for a show due to the scenic beauty of the area.

Hazard Tree Inventory

Wendi Van Buren, ODNR Urban Forester, and Mike Hanna, Morrow Public Works Department employee, conducted a Hazardous Tree Inventory throughout the Village of Morrow on January 16, 2014. This inventory identified 20 tree situated in the public right-of-way that have defects in their roots, trunks, or branches, thus, presenting a condition that makes them likely to fail, perhaps causing personal injury or property damage. Of the 20 trees that have been identified, ten (10) have been identified as high priority removals requiring immediate attention, four (4) are in need of clearance pruning, and six (6) have been identified as medium priority removals. Some of these trees have defects that are likely to cause failure in all or part of the tree the rest are ash trees. Due to the high population of Emerald Ash Borer in our area, all Ash trees found in the right-of-way have been recommended for removal. Information and publications on hazardous trees from the U. S. Forest Service and the International Society of Arboriculture at the websites listed below.

- http://na.fs.fed.us/spfo/pubs/howtos/ht_haz/ht_haz.pdf (http://na.fs.fed.us/fhp/hazard_tree/)
- <http://www.na.fs.fed.us/spfo/pubs/uf/utrm/index.htm>
- <http://www.treesaregood.com/treecare/hazards.aspx>

Tree Board

The Tree Board meets regularly on the third Thursday of each month at 10:00 am at the Morrow Municipal Building, as necessary. However, they will be meeting on December 11, this month.

Tree City USA Award

I recently submitted our application on behalf of the Tree Board for consideration to be awarded *Tree City USA* designation for the second year in a row. I am very optimistic of our chances and will keep you posted.

2015 Zoning Code Update

The Warren County Regional Planning Commission has begun work on the 2015 Zoning Code Update. The process will be very similar to that of the 2013 Comprehensive Plan Update with ample opportunity for public input. I, along with Warren County RPC staff, will keep Council updated on our progress. A website dedicated to this project has been created and can be found at <http://www.co.warren.oh.us/zoningmorrow/>. The Steering Committee leading this endeavor is comprised of members of the Village of Morrow Planning Commission, Citizens Housing Committee and Zoning Board of Appeals. Staff support will be provided by the Village Administrator and Zoning Inspector, as well as Warren County Regional Planning Commission staff. The Steering Committee will have their initial meeting later this month.

Veteran's Memorial Commission

On Tuesday, November 11, 2014, a crowd of approximately 50 veterans and residents gathered at the new Morrow Veterans Memorial for a dedication ceremony. The dedication ceremony was led by members of Morrow VFW Post 8202 and featured guest speaker Matt Deatherage, an Afghanistan veteran, who served with the United States Army from August 2010 to March 2011. On March 10, 2011, while deployed in Afghanistan, Matthew stepped on an IED (improvised explosive device). He is now a bilateral amputee. The dedication ceremony was followed by a reception at the Morrow Municipal Building.

A Special Thank You to those who built the Morrow Veterans Memorial

The Morrow Veterans Memorial Commission would like to thank the following individuals and organizations who have given their time, money or resources to the Morrow Veterans Memorial project:

- Heath Kilburn (labor & heavy equipment)
- Mike Hanna (labor)
- Cindy Wilmot (labor)
- Fred Petrie (electric)
- Paul Zorn (labor)
- Dennis Gilbert (labor)
- Riverside Stock Farm Topsoil (topsoil)
- Carl Oeder & Sons Sand & Gravel (sand & gravel)
- Warren County Veterans Services Commission (flagpoles, flags & grave markers)
- Warren County Parks (sod)
- Morrow Village Council (use of land for the Veterans Memorial)
- FastSigns Store No. 165 - Centerville (signs)
- Rod Smith (labor)
- Thank you to those of you who have pre-ordered your pavers

Morrow Area Historical Society

The Morrow Area Historical Society continues to attract new members and generate a significant amount of interest from within the Village of Morrow and abroad. The MAHS is in the process of finalizing their organizational paperwork, working on plans for a museum space, bringing their website online, and working on publishing the fourth issue of their newsletter, *Pathways...Morrow's Past, Today*. They are also working on securing grant funding to acquire property to serve as an office and museum space. This is a wonderful organization from which we can expect great things. If you have not yet become a member of the Morrow Area Historical Society, WHAT ARE YOU WAITING FOR?!

Economic Development

Renewed Interest in Morrow Business Community

During the past few months, I have noticed a significant increase in economic development activity in the Village of Morrow. I have met with several business owners interested in bringing their businesses to Morrow. I have also been in discussions with property owners about making their properties ready for commercial uses. Additionally, I have had several very fruitful conversations with several government agencies about obtaining their assistance in our economic development efforts.

Since September 24, 2013, I have been contacted about the following projects:

- A corporate owned retail store seeking to build a new 9,100 sq. ft. facility
- An international automotive company seeking to purchase either an existing 150,000 sq. ft. - 300,000 sq. ft. building with a minimum ceiling height of 28 ft. or a 20 to 30 acre greenfield development site within 10 miles of I-71. Projected Jobs: 150 full-time. Land/Building Investment: \$25,000,000.
- A manufacturing company seeking to purchase or lease a 50,000 sq. ft. to 65,000 sq. ft. facility with 2,000 sq. ft. to 3,000 sq. ft. of office.
- A machine tool prospect seeking:
 - Free standing building that can be purchased or lease optioned.
 - 45,000 to 65,000 sq. ft. of manufacturing / warehouse space
 - 2,000 +/- sq. ft. of office with a full open interior
 - Overhead Cranes are a strong plus but not mandatory.
 - Minimum of one dock door, inside or out. More doors are acceptable.
 - Rail access is not a factor
 - Would like a green building. High priority is windows or skylights providing natural light to the manufacturing area; a professional office facade with glass and full open interior; plus any other items would be included in this category.
- A commercial developer seeking speculative development opportunities as a result of learning of our 2013 Comprehensive Plan Update with Warren County Regional Planning Commission.
- A large commercial and residential developer/property manager seeking opportunities in Morrow as a result of learning of our Sustainable Development Plan with the University of Cincinnati Graduate School of Planning.
- A rubber product manufacturer seeking 5 acres on which to build a new 35,000 sf low-emission tire recycling facility and create 29 new full time equivalent jobs.
- An international manufacturer looking to site its new North American manufacturing and distribution facility. The company would prefer to lease an existing building with the option to purchase between 27,000 sq. ft. and 33,000 sq. ft. on at least 2.5 acres of land with the ability to expand. An office area of approximately 2,700 sq. ft. should be included in this floor plan. The company desires to have the ability to expand the facility to at least 100,000 sq. ft. The minimum ceiling height required is 13 ft. for production area (10,000 sq. ft.) with a preferred minimum of 26 ft. for the warehousing area (20,000 sq. ft.). The building should have a minimum of 1-2 loading docks. The site must be a maximum of 90 minutes of travel time by car to a major airport serving Europe and Asia. Utility Requirements:
 - Electricity:
 - Peak Demand: 300 kW
 - Monthly Consumption: 60,000 kWh
 - Normal Voltage: 480 V
 - No special gas or water requirements
- A prospective new restaurant.
- Two antiques and crafts store owners.
- A prospective commercial/business park developer.
- A bio-health distribution & logistics company looking to locate a facility in the region. The company is proposing to create 100 new jobs and make a significant investment in real and personal property to support the project. Project requires either a minimum of 20 - 25 acres with room for loading docks or an existing facility with a minimum of 200,000 sq. ft. with an additional adjacent 10+ acres to expand in the future. The existing building must have 30 ft. clear height ceilings; dock doors; HVAC; existing refrigeration units; and parking for at least 100 employees. A larger building can be subdivided. Must be situated within five miles of an interstate and be within close proximity to a UPS or FedEx facility.
- A prospective company wishing to locate a call center for the financial services industry. The company is looking to lease or purchase either multi or single tenant facilities in good condition. Square footage is not important as long as the property can handle 400-500 employees and the denser the better. The property must be plug-and-play. If the furniture is removed, it must be able to be reinstalled in 30-60 days. The property must be within a 45-minute drive of Toledo or Dayton. No additional transportation or utility requirements.

- A company looking to expand. The company is projecting a total of 50 jobs. Below are the following requirements:
 - 12,000-15,000 sf garage/warehouse
 - 2,500 sf office space (enough for 4-5 offices and training/meeting room)
 - Multiple 14 ft garage doors (preferably drive-through)
 - Loading docks NOT important
 - 5-10 acres of parking lot
- A prospective new full service automobile repair facility.
- A prospective new adult oriented novelties shop.
- A multi-national company seeking a site for its new manufacturing facility, which anticipates bringing approximately 80 jobs. The company desires the following:
 - A single tenant building in near move-in condition with a minimum of 100,000 sq. ft. and a maximum of 150,000 sq. ft. with room for expansion
 - The building must have at least 15,000 sq. ft. of office space.
 - The minimum lot size is 5 acres.
 - The minimum ceiling height is 25 feet.
 - Near an international airport.
 - The building must be less than 30 minute drive time from an interstate highway.
 - The building must have at least 2 drive-in doors and 2 loading docks.
 - Utility Requirements:
 - Electric: 20 MVA Connected Load
 - Redundant power must be in place
 - Sewer: 100,000 gallons per month
 - Water: 100,000 gallons per month
- A company that manufactures and distributes solar panels. The company anticipates employing ~500 people at this site. Below are the requirements for the company:
 - The company would like to lease or purchase an existing facility.
 - The client will only accept single tenant facilities.
 - The facility must be between 80,000 sq. ft. and 150,000 sq. ft., with the ideal size being approximately 100,000 sq. ft.
 - The building also needs to sit on at least 5 acres for outside storage and future expansion opportunities. Building modification must be allowed at the facility.
 - Preference is for the surrounding uses to include science parks or high tech manufacturing centers.
 - The minimum ceiling height accepted is 20 ft. The building should also have both drive-in doors and loading docks.
 - Special infrastructure requirements/utility requirements
 - Electricity: 2 MVA avg.
 - Peak Electric Demand: 3.0 MV A
 - Power Factor: 0.8
 - Reliability Required: Dual-feed substation would be ideal.
 - Natural Gas: Required for space heating (72 +/- 2 F) and 45% +/- 5% humidity
- A business owner desiring to locate an adult gaming arcade in the Village
- An international manufacturing company, is looking for a new site to begin construction in 2015. Here are the project parameters:
 - Shovel-ready
 - 35 to 50 acres to accommodate a 160,000 square foot facility
 - Heavy industrial user
 - High electrical user; sites must have immediate or rapid access to heavy power
 - Significant water usage for process cooling; large capacity water well or large stream river for discharge necessary
 - Site without well access or natural discharge may be suitable if utility rates are low enough and capacity is sufficient
 - Rail service not necessary; suitable road infrastructure critical
 - No sites in immediate residential proximity

- Industrial facility will be approximately 100 feet in height with some outside storage and high truck activity
- 182 jobs
- About \$87 million in capital investment
- An innovative company seeking a production and manufacturing site, employing ~500-600 jobs (~250-300 jobs per site). Low-cost is a key criterion. The ability to enter into a low-cost lease situation is ideal as is identifying a location where favorable financing is available. Due to the large utility demand, we are working with utility providers directly. Below, please find the requirements for the company:
 - The company is looking for either a Greenfield site to build both facilities, or evaluate existing buildings within the region for either a production plant and/or manufacturing plant.
 - The existing buildings do not have to be on the same site, though this is strongly preferred.
 - Must be located at a minimum on a 4-Lane highway with a connector to a major interstate.
 - Maximum distance from the interstate is 15 miles.
 - Must be zoned industrial.
 - Number of trucks per week - 40 trucks/Week (6 Trucks/Day) x 7 Day Operation
 - Maximum of 40 acres (if site includes both facilities), or maximum of 20 acres, if site includes only one facility.
 - Site/Building Requirements:
 - Building (production plant) - maximum 150,000 sq. ft.
 - Ceiling height minimum of 40 ft. at eaves
 - Minimum 50x50 bays
 - Strong preference to lease
 - Water - process water will be contained and recirculated using a cooling tower and DI water (no excessive needs beyond normal line sizes and pressures within an industrial park).
 - Waste water - no significant wastewater discharges.
 - Building (manufacturing plant) - maximum 150,000 sq. ft. (but capable to be expanded at least two times)
 - Ceiling height minimum of 30 ft. at eaves
 - Minimum 50x50 bays
 - Strong preference to lease
 - Water - cooling tower - closed loop (no excessive needs beyond normal line sizes and pressures within an industrial park).
 - Waste water - no significant wastewater discharges.
- A company that manufactures packaging equipment and is looking to site a new light industrial and corporate office facility. The facility will serve the company's North American operations and employ an estimated 130 employees. The company is choosing between finding an existing building, or purchasing land to build their new facility. Below are the following requirements for this lead:
 - Existing Building:
 - The company would like to purchase a single tenant building in near move-in condition between 130,000 sq. ft. and 180,000 sq. ft. with room for expansion.
 - There is a minimum clear height required of 20 ft.
 - Approximately 5,000 sq. ft. of space should have a clear height of 45 ft., though the company is willing to add on if this is not available.
 - Of the total space, about 5,000-20,000 sq. ft. should be office space.
 - The prospect requires at least 15 dock doors.
 - The site requires at least 150 parking spaces.
 - The site should be zoned manufacturing/warehousing.
 - The company would prefer to be near an interstate or 4-lane highway.
 - The company would like to have rail access.
 - Utility Requirements include 5,000 amps, 480 volts, 3 phase.

- The company desires a wet sprinkler system and ESFR with above-average density.
 - Optional Land Sites:
 - The company is also evaluating shovel-ready greenfield sites with at least 18 acres to build a building with the requirements above.
- A company looking to site a new warehouse & distribution facility, employing approximately 90-95 employees. Below are the following requirements for this lead:
 - The company would like to lease or purchase a building with ~300,000 - 500,000 square feet.
 - Of the ~300,000 - 500,000 sq. ft., about 25k-30k should be office space, while the remaining space will be used as warehouse space.
 - There is a clear height minimum of 15 ft. for at least one portion of the facility, though taller clear heights are preferred.
 - The company would prefer to be within the 275 loop of Greater Cincinnati, though sites just outside of the 275 loop will be considered.
 - The company requires at least 12 docks.
 - The company would prefer to be near an interstate or 4-lane highway, but this is not a requirement.
- A confidential company looking to build a new data center. The company is looking for a minimum of 100 acres of green field land in a rectangular shape with minimal slope. The ideal site would be much larger than 100 acres.
 - The piece of land must be zoned to easily allow for a data center to be constructed.
 - The piece of land must have easy access to either an interstate or 4-lane highway.
 - The site must be within 25 miles of a commercial airport.
 - The company would prefer to be near a large MSA, but this is not a requirement.
 - The land must not:
 - 1. Be in a flood, seismic, or other hazard zone
 - 2. Adjacent to high risk industries
 - 3. Previously have been used for environmentally hazardous purposes
 - Utility Requirements are key to this project and should be carefully considered.
 - Electric: Up to 125 MVA available to the site within 12-24 months and 60 MVA within 12 months. The preference is for redundant power on the site.
 - Sewer: Flow rate of 4 gallons per second at peak.
 - Water: Flow rate of 8 gallons per second at peak. Conductivity should be less than 300 microsiemens.
 - Natural Gas: Unknown
 - Fiber: Near existing fiber optic network is a priority
- A brewing company that is currently at capacity is looking for a new site to house a 100-150 barrel brew house and employ ~117 people. The site will serve as a distribution & warehouse hub, manufacturing facility, and beer garden. The company would utilize the site to fulfill distribution agreements with states along the East coast and, more importantly, take advantage of new market opportunities. The company has emphasized the importance of being in a location in close proximity to outdoor activities, rivers, mountains, etc. (i.e., biking, hiking, fishing, and golfing). The location must be surrounded by a great brewing/beer environment, preferably near other existing breweries. While the location preference is rural, having access to metro areas is also preferred.
 - Below, please find the land requirements of the project:
 - Approximately 20-30 acres of land
 - Shovel Ready site preferred
 - No environmental issues or concerns with the site
 - Access to a minimum of 2 million gallons of water per month
 - Property must be within 60 minutes or less drive time of an international airport
 - Property must be within 30 minutes or less drive time from an interstate highway.
 - Please consolidate this information and make clear association to selected properties in submittals:
 - Electric/Gas providers

- Water Provider
- Sewer Provider
- Utility Rates (Assume usage in line with heavy manufacturing and local breweries)
- Proximity to Interstate(s)
- Zoning Information (including the ability to legally serve alcohol)
- Local incentives tied to each location & Workforce Assistance - Please provide programs and values to be offered.
- Environmental condition of site
- Below, please find the building requirements of the project:
 - The company would like to purchase an existing facility of 75,000 sq. ft. with room to expand. (on ~20-30 acres of land)
 - Ceiling Height: Min. 30 feet
 - No environmental issues or concerns with the site
 - Access to a minimum of 2 million gallons of water per month
 - Property must be within 60 minutes or less drive time of an international airport
 - Property must be within 30 minutes or less drive time from an interstate highway.
- A food chemical manufacturing company engaged in a site search for a new manufacturing facility. Below are the requirements:
 - The company would like a building in good condition with a minimum of 15,000 sq. ft. with room for expansion. The ideal size is approximately 30,000 sq. ft., and the company is willing to take a part of a larger building if it meets its needs for the project.
 - The building must be ready for food-grade manufacturing under Good Manufacturing Practices or be readily upgradable.
 - The building must be compliant with OSHA and EPA requirements and Federal/State/Local Building, Electrical and Fire Codes associated with processing and storing intermediate quantities of flammable liquids solvents.
 - The minimum ceiling height is 20 feet.
 - The company decision is being driven by the building search at this stage so there are no logistic requirements.
 - The utility requirements are for a general manufacturing operation. The company noted no high amount use of any utilities.
- A company that produces sports apparel is looking to site a new manufacturing facility. The facility will serve the company's North American operations and employ an estimated 80 employees. The company would like to lease an existing building for their new facility. Below are the following requirements for this project:
 - The site must be in a foreign trade zone.
 - The company would like to lease a building in near move-in condition between 20,000 sq. ft. and 30,000 sq. ft. with room for expansion.
 - There is a minimum clear height required of 10 ft.
 - Of the total space, about 5,000 sq. ft. should be office space.
 - The prospect requires at least 1 dock door.
 - The prospect requires at least 2 drive in doors.
 - The site requires at least 100 parking spaces.
 - The site should be zoned manufacturing/warehousing.
 - The building should have all utilities available.
 - The building should have air conditioning and heating.
- A research and development company looking to secure a new facility in the United States and employ ~50 people. Below are the requirements for this project:
 - The ideal building size is between 20,000 sq. ft. and 50,000 sq. ft.
 - The client will take a portion of a larger, multi-tenant building if it meets its needs.

- The client is willing to either lease or purchase; however, due to timing, the client will not consider land or build to suit options.
- The high preference is for a building that was formerly operated for battery production.
- The building must have dry room infrastructure in place, which is an area that has highly controlled humidity. This area must be at least 5,000 sq. ft. of the building with the capability to maintain a dew point of -35C to -55C and a relative humidity of between 0% and 5%.
- There is no minimum ceiling height or logistic requirements, as the dry room is the highest real estate priority.
- Utility Requirements
 - Electric: 2,400 Amps at 480 Volt with 3-Phase power
 - Sewer: Unknown
 - Water: Unknown
 - Natural Gas: Unknown
- A manufacturer engaged in a search for a new building for its facility. Below are the requirements for this project:
 - The client would like a building between 100,000 sq. ft. and 150,000 sq. ft.
 - This building can be either single or multi-tenant.
 - The only additional requirement is that the building is rail served with the rail spur going inside the building or running directly adjacent (within 10 feet of the building).
- A company that produces sports apparel and is looking to site a new manufacturing facility in Ohio. The facility will serve the company's North American operations and employ an estimated 80 employees. The company would like to lease an existing building for their new facility. Below are the following requirements for this lead:
 - The company would like to lease a building in near move-in condition between 20,000 sq. ft. and 30,000 sq. ft. with room for expansion.
 - There is a minimum clear height required of 10 ft.
 - Of the total space, about 5,000 sq. ft. should be office space.
 - The prospect requires at least 1 dock door.
 - The prospect requires at least 2 drive in doors.
 - The site requires at least 100 parking spaces.
 - The site should be zoned manufacturing/warehousing.
 - The building should have all utilities available.
 - The building should have air conditioning and heating.

Community Reinvestment Area

The Village of Morrow established a Community Reinvestment Area (CRA) on May 13, 2003, with the adoption of Ordinance 08-03. This CRA (No. 16552374-01) was certified by the Ohio Department of Development on August 8, 2003. CRA's are used as a tool to spur economic development by offering tax abatements on real property improvements for a period of time. I have found nothing in our files to indicate that we have ever utilized our CRA. After a great deal of discussion with the Ohio Department of Development and Ohio Development Services Agency, I will be making a recommendation to the Finance Committee and then to Council in the near future for revamping our existing CRA and using it as an incentive for both business retention and expansion, business attraction, commercial and residential property improvements, and the creation of job opportunities within the Village of Morrow.

Parks, Recreation and Cultural Arts

2nd Annual Christmas on Main - A Tremendous Success

The Morrow Parks & Recreation Board held their final event of 2014 on Saturday, November 29, 2014 with the 2nd Annual Christmas on Main on Historic Main Street in Morrow. This event was a tremendous success. The weather was terrific and the mood was positive. Vendors are already inquiring about next year's Christmas on Main. It was wonderful to see so many people come together to work on this event. Thank you to everyone involved! Congratulations on another successful event!

Park & Recreation Board

The Parks & Recreation Board meets regularly on the third Thursday of each month at 6:00 pm at the Morrow Public Works Facility.

Public Safety

Morrow Police Department Welcomes Two New Auxiliary Officers

The Morrow Police Department recently welcomed two new auxiliary Police Officers to our force. On November 24, 2014, Patrolman Joel Warshaw was sworn in and on November 25, 2014, Patrolman Anthony Wolery was sworn in. Please join me in welcoming both men to the Morrow Police Department.

Neighborhood Watch Committee

The Neighborhood Watch Committee meets regularly on the first Thursday of each month at 7:00 pm, as necessary.

Police Department Report - November 2014

The following report is just a small sampling of the work of the Morrow Police Department and is, by no means, a complete list of all MPD activities.

- (Nov 1) Officers responded to a noise disturbance in the 300 block of W. Pike St.
- (Nov 2) Officers responded to an intrusion alarm in the 4800 block of Jessica-Suzanne.
- (Nov 3) Officers responded to a medical emergency in the 600 block of Welch Rd.
- (Nov 4) Officers responded to a domestic in progress in the 300 block of Welch Rd, a female was arrested for domestic violence.
- (Nov 5) Officers responded to a narcotics complaint in the 400 block of Pike St
- (Nov 6) Officers responded to medical emergency
- (Nov 7) Officers responded to a prowler in the 200 block of Main St.
- (Nov 8) Deputies responded to a well-being check in the 200 block of Main St.
- (Nov 9) Deputies responded to an intoxicated driver in the 100 block of Pike St.
- (Nov 10) Deputies responded to Clermont Co. Jail for a subject with warrants out of WCSO and Morrow Mayors Court.
- (Nov 11) Deputies responded to a medical alarm in the 200 block of Main St.
- (Nov 12) Officers responded to a medical emergency in the 200 block of Pike St.
- (Nov 13) Officers responded to a suspicious person in the 200 block of Main St.
- (Nov 14) Officers responded to a vehicle crash in the 200 block of Pike St.
- (Nov 15) An officer conducted a traffic stop; a male was arrested for driving under suspension and taken to jail on outstanding warrants.
- (Nov 16) Officers responded to a medical emergency in the 200 block of Thompson St.
- (Nov 17) Officers responded to a crash in the 400 block of W. Pike
- (Nov 18) Officers responded to a crash in the 100 block of E. Pike
- (Nov 19) Deputies responded to crash on Morrow-Woodville Rd.
- (Nov 20) Officers responded to a suspicious person in the 200 block of Second St.
- (Nov 21) Officers responded to a fire in the 5300 block of East US 22&3.

(Nov 22) Deputies responded to a suspicious person in the 500 block of W. Pike, a male was arrested on outstanding felony warrants.

(Nov 23) Deputies responded to an overdose in the 400 block of W. Pike St. Deputies also responded to three other calls in the Village due to no Morrow Officer on duty.

(Nov 24) Officers responded to a medical emergency in the 100 block of Highlawn Ave.

(Nov 25) Officers responded to the 200 block of Thompson St. for a garage that had vulgarities spray painted on the siding.

(Nov 26) Deputies responded to a mental disorder in the 400 block of E. Pike St.

(Nov 27) Deputies responded to a medical emergency in the 100 block of Main St.

(Nov 28) Deputies responded to a burglar alarm in the 100 block of Flora Dr.

(Nov 29) An officer conducted a traffic stop; a male was arrested for OVI.

(Nov 30) Deputies responded to the 100 block of Hazen for a medical emergency.

Mayor's Court

Mayor's Court Report & Mayor's Court Bank Reconciliation - November 2014

I have attached the November 2014 Morrow Mayor's Court Report and Mayor's Court Bank Reconciliation for your review.

Public Works

Morrow Public Water System Welcomes New Water Treatment Plant Operator

On December 1, 2014, the Morrow Public Water System welcomed new Water Operator (Operator of Record) John Ware. Mr. Ware holds a Class III Water Supply Operator certification from the Ohio Environmental Protection Agency and is highly regarded by his colleagues at the OEPA and in our area. Please join me in welcoming John to the Village of Morrow.

Phegley Park Restrooms to Close for the Winter

The Phegley Park restrooms will close for the winter effective Monday, December 15, 2014. We anticipate opening the restrooms in March.

Public Works Department Report - November 2014

The following report is just a small sampling of the work performed by the Morrow Public Works Department and is, by no means, a complete list of all Public Works activities.

- Crews readied both trucks for the upcoming winter
- Crews plowed snow and salted the streets and intersections due to the winter storm on November 17
- Crews patched potholes on November 17 & 21
- Crews read water meters throughout our water service area on November 18-21
- Crews removed downed trees and branches from the roadways due to the high winds on November 24
- Crews conducted water shut-offs and turn-ons on November 24-25
- Crews conducted a wide variety of facilities maintenance projects
- Crews conducted a wide variety of water plant maintenance projects

Water Plant Upgrades Update

The Village Engineer will be providing an update on this matter under his report.

Finance

2015 Budget

We are continuing to fine tune the 2015 Budget. As has been the practice in years' past, we'll schedule a special Council meeting later in the month for the purposes of passing the 2015 Budget.

Grants

2014 ODNR Clean Ohio Trail Fund Grant Application

I am pleased to inform you that we have been awarded \$275,000.00 from the Ohio Department of Natural Resources 2014 Clean Ohio Trail Fund grant program for the purpose of connecting the Little Miami Scenic Trail in downtown Morrow with Thornton Park on Morrow-Blackhawk Road. I submitted this grant application pursuant to Council Authorization (Resolution 34-13) in December of 2013.

2014 Community Development Block Grant Award

I am pleased to inform you that we have been awarded \$55,767.00 from the County's Fiscal Year 2014 Community Development Block Grant (CDBG) Urban Entitlement Program for the Village of Morrow Water Plant Improvement Project.

PY30 OPWC Water Plant - Wellfield Upgrade Project Pre-Application

The Village of Morrow has submitted a pre-application to the Ohio Public Works Commission for the Water Plant - Wellfield Upgrade project. As part of the OPWC District 10 Integrating Committee application standards, applicants are required to submit a pre-application for projects three years prior. These projects are then evaluated and ranked against other projects throughout District 10 (four county district - Butler, Clermont, Clinton and Warren counties) for funding. Good news! Our pre-application was ranked fourth among all of the projects in Warren County. This means our project will likely get funded, although no guarantee can be made.

Public Affairs

Morrow e-News

We are continuing to receive rave reviews on our electronic newsletter, *Morrow e-News*. Every day, more and more people are subscribing to the *Morrow e-News*. If you know of someone who would like to receive the *Morrow e-News*, please share their email addresses with me and I will gladly include them. We have also archive past issues on the Village of Morrow website. Additionally, the Little Miami School District has been promoting our newsletter on their website under the "Community Links" tab, as have several other organizations.

Website Updates

I have made several changes to the **Village of Morrow website** (www.vil.morrow.oh.us) and am in the process of making several additional changes. Please take the time to visit our website to see these changes. If you have any suggestions, please feel free to email you suggestions to me.

Next Regular Council Meeting

6:00 pm Tuesday, January 13, 2015
Morrow Municipal Building, 150 East Pike Street, Morrow, Ohio 45152