

Call to Order

The Regular Session of Council was called to order by Mayor Mike Erwin. The meeting was opened with the Pledge of Allegiance.

Roll Call

Roll Call was completed by Clerk of Council. The following members were present.

Mike McKeehan – P

Judy Neal – P

Terry Erwin– P

William Thompson – P

Rebecca Isaacs-Niemesh – A

Paul Zorn – P

Approval of Minutes of Previous Meeting

Council reviewed the minutes of the previous meeting. Motion by Councilwoman Neal to approve the minutes of the May Meeting; second by Councilman Erwin. All ye.

Shawn Campbell / Jones Warner Engineering

Campbell provided an update on the Highlawn Avenue Community Development Block Grant Project; he advised the original estimate in 2012 was \$124,000 and bids were delayed and opened within the last two weeks with the low bid of \$144,000, higher than expected. He stated the project would need to be rebid. The engineer explained the street is short and it is difficult to cut back. Campbell discussed back fill material and the use of a compacted granular material instead and a high density polyethylene pipe, continuing to use concrete pipe in the road. The Grants office needs a commitment from the Village for the difference Campbell reported. Based on current costs at \$149,000, the shortfall is \$25,000. He advised he was looking at options; \$17K is available from the Vehicle Tax. A letter was provided to the County Engineer the prior week requesting to use the funds; it was approved stated Campbell. That will leave a shortfall of \$8,000. He also stated Water Funds could be used for water projects. County CVT funds would be used first and then Village funds.

He advised the design for the Welch Road Project was completed and a Resolution was needed for the project. He stated he was hopeful the bids would be low and result would be really nice. He added he felt the proposed 3 ½ years ago to address drainage issues and pavement, no action was taken to address the water main. Since that time a decision has been made to replace the water main. Campbell advised to add the water main to the project, Jones Warner must amend our contract for the design to include observation, project management, inspection, etc. He stated Welch Road project was out for bid and the bid would be opened on June 25th at 1:30pm. The added dollars requested to be built into the grant are \$23,200 for engineering.

Regarding Water Plant improvements, Campbell advised he is continually reviewing and looking at options, rehab or new. Based on estimated costs, \$300,000 - \$500,000 to repair which includes structural repairs. He advised he was directed to prepare to do an engineering proposal to rehab the plant and he is looking at pump replacement, etc. The generator maintenance is currently being looked at also. We will also look into funding. Village Administrator Smith advised some design engineering is needed in order to look into grant funding. Logical reasoning is to spend for design to determine what we will do for the Water/Sewer Plant

Shawn advised EPA grants, clean water acts, etc. want hard costs. This is water they look for, ready to go to project. The old catch phrase was *shovel ready*. Rod Smith referenced the water issues for January and May 2013; he advised a water pipe burst in May and the work under discussion should have been done some 20 years prior. Campbell stated it would take \$1.5 to \$3.5 Million to replace the plant. Rehab would give it 25 plus years of operation and get it out of flood plain. The Mayor advised Public Works would be looking into this over the next few weeks. Councilman Thompson

questioned the routine maintenance plan for the generator. He asked if there was a contract in place and if this was the generator installed two years ago? Campbell responded there was not a contract entered into for maintenance at that time, although it was recommended.

Shawn Campbell advised Welch Road Phase I bids would be opened later in the month. He stated Phase II was in the hopper and an application would be submitted; the application was due to Warren County on July 26, 2013 for the 2014 project. Solicitor Kaspar provided Resolution language for pending legislation.

Motion by Neal to suspend the rules and waive three readings of Resolution #13-13; second by Councilman McKeehan. All yea. Motion by Neal to adopt Resolution #13-13, approving the rebid of Highlawn Avenue Reconstruction Project; second by McKeehan. All yea. Motion carried.

Motion by Councilman Zorn to suspend the rules and waive three readings of Resolution #14-13; second by Erwin. All yea. Motion by Zorn to adopt Resolution #14-13, authorizing Village to enter into agreement with Jones Warner approving \$23,200 for observation services for project; second by Erwin. All yea. Motion carried.

Motion by Neal to suspend the rules and waive three readings of Resolution #15-13; second by Erwin. All yea. Motion by Neal to adopt Resolution #15-13, authorizing Village to enter in agreement with Jones Warner not to exceed \$49,000 for Water Plant project; second by Erwin. All yea. Motion carried.

Motion by Neal to suspend the rules and waive three readings of Resolution #16-13; second by Erwin. All yea. Motion by Neal to adopt Resolution #16-13, authorizing submission of final application for Welch Road Project Phase II; second by Erwin. All yea. Motion carried.

Zorn asked if bids could be locked in to prevent a similar situation as Highlawn Avenue. Campbell explained. Sue Nelson asked a question regarding sidewalks on the south side of Highlawn Avenue and whether on-street parking would be available when the project is completed. The Mayor advised there would not any parking on at least one side of the street. Dave Ducker asked what time frame the project was set back. Campbell advised the date would be within the next month; a letter would be sent to the County on June 12, 2013. The Mayor stated the CDBG money was County controlled and the delay out of Morrow's hands. Thompson asked a question about the bid date for Highlawn Avenue project. Campbell responded the bid date would be given that week and was expected within the month.

Committee Reports/Legislation from Village Officials

Police Committee – Councilman Zorn welcomed Officer Landrum back and stated the officer referenced a problem at Devil's Hole. Zorn reported the Neighborhood Watch was cancelled for July; a class on genealogy would be held at the Library in July.

Public Works – T. Erwin reported there were several things in the works but no legislation to present.

Administrator Smith provided a report to Council; he advised the next Neighborhood Watch Meeting would be August 1, 2013 at 7pm. He reported the Storm Warning Siren was struck on the side of the Municipal Building; the informer and amplifier were blown. Zorn asked if there was storm insurance.

Smith provided information on the first NFL Punt, Pass and Kick Competition for the girls and boys division, ages 6 to 15. He advised it would be held 9am to noon on August 3rd. Smith acknowledged T. Erwin's leadership and help to get everything put together

and the volunteers from the Parks Board. He stated the Little Miami Panther Youth Football and Cheer Association Concession Stand would be open to benefit the association. Erwin applauded Smith for his work in pulling the project together.

Smith reported Principal Duffy, on May 30th, held Career Day with the Village Administrator as guest presenter. The Little Miami Schools are the third largest district in the State geographically, 930 square miles. For career day 300 students, staff and teachers were present. Smith stated the meeting went well and was very productive. He asked questions such as what they would like to see in the community. Letters have arrived at the Village office from parents and teachers; students sent *Thank You* cards.

Smith advised the Village offices would be closed on Independence Day. He reported June 22nd would be Police Chief Kilburn's employment anniversary. Rod Smith also discussed a demolition project change order required by Warren County Water & Sewer, stating a subdivision regulation requires sewer laterals which are \$1, 036.24 and were originally omitted. He advised the Village would be reimbursed for the costs. All Council present were in agreement.

Smith also discussed the Health Insurance up for renewal, stating the broker shopped around and found coverage for approximately \$25,000 less. Fiscal Officer Kathie Koehler stated it was approximately \$2,000 less per month. The Mayor advised as a small organization, increases could be seen in 2014 of 80% or more.

Smith submitted the Tree Board's Plan to Council. He advised the code was simple and dictated how Public Works would maintain trees. Council reviewed the document. At the Mayor's request, the Administrator read the Tree Code with definition and treatment of woody vegetation owned by the Village, addressing topping of trees, pruning, planting, cultivating and mulching for safety, species to be planted (list provided) implementation, rules and regulations of the Tree Board. Smith advised an Arborist would be assigned from the Department of Natural Resources. He further addressed damage, utility lines, diseased trees on private property and the Village authorization to require removal. The Mayor asked Koehler about the line item. Smith advised it was taken care of earlier in the year. He discussed fines, standards and officers and recommended the Tree Code to Council. The Mayor stated the amount in the line should be raised for tree maintenance and asked where Village would get the money. Koehler advised \$3,000 was appropriated for the year. The Mayor stated we should be prepared to find the money to get the job done. Discussion followed.

Ordinances/Resolutions

Solicitor Kaspar provided language for the pending legislation.

Motion by T. Erwin to suspend the rules and waive three readings of Resolution #17-13; second by Neal. All yea. Motion by Erwin to adopt Resolution #17-13, adopting Village Tree Code; second by Neal. All yea. Motion carried.

Motion by Neal to suspend the rules and waive three readings of Resolution #18-13; second by Zorn. All yea. Motion by Neal to adopt Resolution #18-13, approving contract for Village for employees' health insurance; second by Zorn. All yea. Motion carried.

Motion by Neal to approve Schuerer Trust Fund request from May 15, 2013 meeting; second by Zorn. All yea.

Koehler advised one Certificate of Deposit matured at .75% interest and the new rate would be 1.5%. She advised the 2014 Tax Budget meeting and Council meeting was scheduled for July 15, 2013 and was posted in the newspaper. She also referenced a list provided of Ordinances and Resolutions requested.

Regular Session of Village Council

June 11

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Motion by Councilman Neal to suspend the rules and waive three readings of Ordinance #7-13; second by Zorn. All yea. Motion by Neal to adopt Ordinance #7-13, establishing a new fund for OPWC Welch Road Reconstruction; second by Zorn. All yea. Motion carried.

Motion by Councilman Neal to suspend the rules and waive three readings of Resolution #19-13; second by Zorn. All yea. Motion by Neal to adopt Resolution #19-13, approving increasing appropriation of \$225,975 to line 4201; second by Zorn. All yea. Motion carried.

Motion by Councilman Neal to suspend the rules and waive three readings of Resolution #20-13; second by Erwin. All yea. Motion by Neal to adopt Resolution #20-13, approving miscellaneous changes in appropriations (list attached); second by Erwin. All yea. Motion carried.

Approval of Disbursements

Koehler provided Standard Bank Reconciliation Reports by Fund and Fund Summary from June 1, 2013 to July 15, 2013 and distributed disbursements.

Motion by McKeehan to pay the bills; second by Neal. All yea.

Solicitor Kaspar requested Council adjourn to Executive Session to discuss pending litigation.

Public Forum

No Comments

Motion by Neal at 7pm to enter into Executive Session to discuss pending litigation; second by Zorn. All yea. Motion by Neal to return to Regular Session; second by Zorn. All yea.

Adjournment

Motion by Neal to adjourn; second by Zorn. All yea.

Kathie Koehler, Fiscal Officer

Mike Erwin, Mayor