

Call to Order

The Special Session of Council was called to order by Mayor Mike Erwin. The meeting was opened with the Pledge of Allegiance.

Roll Call

Roll Call was completed by the Fiscal Officer. The following members were present.

Mike McKeehan – P

Judy Neal – P

Terry Erwin – P

William Thompson – P

Rebecca Isaacs-Niemesh – P

Paul Zorn – P

Purpose

Mayor gave purpose for meeting; 1) Make adjustments to appropriation items and 2) adopt annual appropriations budget for the new year.

Fiscal Officer Kathie Koehler distributed to Council members a list of appropriation adjustments required. She advised the increase and decrease to specific line items was needed to pay the final bill for Solicitor Oda. Mayor Erwin gave information regarding the bookkeeping practice.

Motion by Councilman Erwin to suspend the rules for Resolution #21-12; second by Councilwoman Neal. All yeas. Motion by Erwin to adopt Resolution #21-12, approving adjustments to specified appropriation line items; second by Neal. All yeas.

Koehler discussed an increase and decrease in line items of \$197.50 for purchase of the 2013 Edition of the Ohio Revised Basic Code. Neal inquired if the amount was for a single copy. The Mayor stated the Police Department also receives a copy.

Motion by Neal to suspend the rules for Resolution #22-12; second by T. Erwin. All yeas. Motion by Neal to adopt Resolution #22-12, approving adjustments to specified appropriation line items for purchase of the 2013 Ohio Basic Code; second by Councilwoman Isaacs-Niemesh. All yeas.

The Fiscal Officer distributed copies of the 2013 budget proposal. She directed Council to the General Fund section of the document. Isaacs-Niemesh asked if there were any major changes. Koehler stated there were a few reductions such as waste disposal and a few changes, addition of police cruiser payments and the on-line credit card for Mayor's Court. The Mayor advised taxes could be paid on-line this year. Koehler stated the 1825 was not included for the sale of property; there will be a line item for that in Capital Reserve. Mayor Erwin advised payment would be made up front for demolishing the houses; the federal government would reimburse the Village. Koehler acknowledged the carryover and stated the advertisement was placed in the newspaper. The Mayor stated we are rolling over \$279,000 in cash reserve; including the Enterprise Fund, the Village has \$900,000 in cash reserve. He commented the Village accomplished a lot this year and are yet able to roll over funds.

Koehler reviewed various details of the appropriations budget. She stated the Water loan should be paid off this year. The Mayor explained the previous administration borrowed \$70,000 and the loan is near payoff at this time. Councilman Thompson asked for the line where the item appeared. Councilman Zorn asked for an explanation for Capital Outlay in various categories. Koehler advised if funds are to be set aside in Capital, it must be placed in Capital Outlay. The Mayor advised the budget was completed on time and Koehler is doing a good job. Koehler commented on the process. Discussion followed.

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Councilman McKeehan inquired if a cushion was allowed for raises in the budget proposal. The Mayor stated it is listed, 3% in each section under salaries. McKeehan asked if employees received an increase in 2012. The Mayor stated the increase was in the prior year. Discussion followed. Thompson asked about the line item under the Fire Department. Koehler responded it was for Christmas candy for distribution. Discussion followed.

Motion by Isaacs-Niemesh to suspend the rules and waive three readings of Ordinance #23-12; second by Neal. All yeas. Motion by Isaacs-Niemesh to approve Ordinance #23-12, adopting 2013 Annual Appropriations; second by T. Erwin.

Adjournment

Motion by Neal to adjourn Special Session. All yeas.

Kathie Koehler, Fiscal Officer

Mike Erwin, Mayor